*Logo

Description automatically generated*  **Board of Directors**

Date: January 24, 2024

Time: 7:00 PM

Location: Zoom

Board Members:

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| **Present** (Note the # required for quorum) | | | **Absent** |
| DJ Penica-President | Karen Nace-Secretary |  |  |
| Karen Bowman-Vice President | Timothy McCarty-Board Member |  |  |
| Debbie Wambaugh-Treasurer | Carol Howard-Board Member |  |  |
| Julie Wysong-Membership |  |  |  |

Guests:

Minutes:

| Agenda | Discussion | Tasks/Conclusion | Responsibility |
| --- | --- | --- | --- |
| *Call to order*  *7:00* | Review and approved last meeting minutes.  Appoved: Karen Bowman  Second: Carol Howard |  |  |
| *Farm Show/Yarn Project* | FS Canopy-The ordered one was not the size nor quality we needed. Jeanette returned it on 1/24/24. Everyone agreed the idea was a good one and we will try to secure another one for next year. We need it to be approximately 12 feet by 40 feet.  FS Stats-  Gross Sales: $69,813.59  Total Member Sales: $30,290.46  Total Commission Paid: $1,669.794  Farms Paying Commission: 11  Farms Sending Product: 25  # Farm Products Sold: 945  Total Yarn Sales: $19,138.88  Total “Sock” Sales $19,212.25  Raffle Ticket Sales: $1,172.00  It was noted that we do not list a commission level for Business Members.  Board would like to waive the commission fee for committee chair Sheri Hunt Smith  Motion: Debbie  Second: Carol  Inventory- We need a more accurate inventory and would like the Square inventory be reviewed to see if it matches actual inventory. Suggestion to get rid of the inventory option in Quickbooks saving around $30.00 per month. Noted that the Fiber committee will have a dye day in February in which they plan to work on counting inventory in the afternoon.  Yarn Project Numbers-They are based off prices when yarn was made. | Determine how PAOBA gets the purchase price returned  Research to find a canopy that meets our needs for next year. Contact Sheri for her input.  Approved  Follow up after the inventory has been counted  Add to the November Agenda | Julie  Tim  Sheri  Karen |
| *Showcase* | Show committee decided not to have a shearer (price and it is early in the shearing season so not a lot of interest)  Live Auction- A PAOBA lifetime membership will be offered as one of the items.  DJ has a current list of items that have been donated. Suggested we offer groups of yarn as a silent auction item. | Let Brian know  Look into a banner for the winner and magnets  Continue to focus on FB for marketing the sponsor farms and auction items | Tim  Julie  DJ |
| *Fleece Show/Summer Seminar* | A flyer is being produced to hand out at the Carolina show and Nationals  Thursday and Friday are work days but the fiber sort will have use of their space for as long as is needed through the weekend. Inventory will help determine how many fleeces are needed | Work in progress | Carol and DJ |
|  |  |  |  |
| *Memberships* | Board would like to refund the PAOBA membership fee to Russ Jones and Scott Johnson in appreciation of their volunteer services  Russ-  Motioned: Carol  Second: Karen  Unanimous  Scott-  Motioned: Julie  Second: Debbie  Unanimous  Banners and Magnets | Email Lena for update | Julie |
| *Princess Program* | Discussion on the best timing to crown the Princess. Would like her first duties to be the raffle sales and auction participation. Suggestions were Friday evening or prior to lunch on Saturday | Check with Scott and Jackie to discuss | DJ and Karen |
| *Finances: P&L report, cash on hand* | |  |  |  |
| *General* | | Vote on 2024 Officers  DJ Nominate Debbie as Treasurer-Approved  Debbie Nominate DJ as President-Approved  DJ Nominate Karen as Secretary-Approved  DJ Nominate Karen as Vice President-Approved  DJ Nominate Carol as member--Approved  DJ Nominate Tim as member-Approved  By-Law review –  Reviewing the by-laws is important  PAOBA basket at Nationals-  Most affiliates contribute a basket at Nationals. The consensus was that this would be a good thing for us to do and the basket should include items from the State of Pennsylvania. Either locally produced or products from large businesses that were founded in PA. Think Hershey Chocolates, Harley Davidson, UTZ, Appalachian Brewing Company and more. Tim will collect items at the Carolina show or members may make arrangements with him to deliver items.  Business Cards-  Look into creating a PAOBA business card that can be included in FS purchases and used for other marketing purposes.  CD-  Look into the possibility of moving some monies into a CD to take advantage of current interest rates  Involving Youth-  Involving our youth is an important component of our continued industry. Suggestion of creating a PAOBA youth committee to explore how we can support youth involvement  NEAFP Zoom Call-  14 people registered. Want to advertise again. | Board will review by-laws and be prepared to discuss at the April Board meeting  An email will be sent to members asking for donations. Tim will spearhead and assemble the basket  Look into creating with Vista Print  Explore options  Continue Discussion  Place information on PAOBA web site and plan additional FB posts | Tim, DJ, Julie  DJ  Karen N  DJ |
|  | |  |  |  |
| Meeting adjourned at: 9:05 PM  Next Meeting date is February 21, 2024 at 7:00 PM | | | | |

Submitted by: Karen Nace

Date: Jan. 25, 2024